# **Small Site Terms and Conditions, Jan 2021**

### What we will need from you

- You are responsible for providing the text and wording you wish to see on each page. We usually "copy & paste" and can therefore not guarantee for correction of spelling and/or grammar errors.
- Please supply any images you wish to be included, including your logo or badge unless you require our assistance where we can aid create if needed. (charges may apply)
- Anything of an inappropriate nature, offensive or malicious content will not be permitted nor published.

#### What we will give you

- Create your website that looks great and functions well on mobile and desktop devices (please read section on hosting)
- Arrange and purchase any domain-names on your behalf where needed. (charges may apply)
- Minor updates or page content correction
- The very nature of our business is to produce "small" websites. Functionality, ease of use and speed is our aim.
- Greater technical features are available via one of our specialist coders. We are always happy to discuss your needs.

#### What we don't do

- E-commerce is not our forte. Owing to the costs of implementing payment-systems and the security-measures required means it is not cost effective for us to offer such things. However, we can include a paypal-shop front where the transactions are dealt with "outside" of our system. Please contact for an example or more info.
- We can not guarantee discovery of and traffic to your website or business. Nor do we promote your online-presence to attract visitors. This is a specialist job in itself and not part of the services we offer. You may require a third party to increase your SEO (search engine optimisation) and there are tools and companies that specialise in this. Similarly, any form of paid advertising may not deliver visitors especially when done improperly. It must therefore be emphasised that having a website, created by any means, does not mean you will automatically have visitors no more than having any business will mean you receive the recognition you desire. It is therefore your responsibility to make people aware of your existence. Tip: search online for "Ways to Increase Traffic to Your Website".

## Important notes

- You are responsible for the content of you website. It is therefore your responsibility to check for the accuracy of your site content. You are also responsible for any copyright infringements such as using third-party wording and/or images.
  - TIP: Use your own images for originality and to avoid copyright infringement.
- For security and privacy, we do not collect or store user-data or personal information.
- A page will be classed as one "screen's" worth of content or thereabouts.
- Multi-page content within the same web-page will be considered as multiple pages and therefore charged for accordingly.
- Major or frequent updates will be charged for as will additional content or pages updates.
- Renewal fees must be paid in advance to maintain continuity.
- Payments for domain-names, hosting or any other "online" services are non-refundable.
- If payments are delayed it may mean services are withdrawn and in the case of domain names they go 'up for grabs' and become available for anyone else to take over. There may also be a re-instatement fee.
- We reserve the right to discontinue any service at any time though will refund and give notice where possible.
- As we rely on our hosting partners to deliver our service we are not responsible for the up-time or reliability your website. Their "up-time" is claimed to be 99.99% there may be occasional outages due to system upgrades or servicing at any time. If you are concerned please contact.
- Whilst we endeavour to provide a dependable and reliable service, we are at the mercy of our hosting provider who may occasionally have outage issues where all of our websites may be unreachable for a period of time. Whilst this is very rare we still need to make you aware of the possibility.